TimeClock Plus Time Correction Form

Name			Employe	e ID #	Locat	ion
☐ Time Correction ☐ No Lu		☐ No Lunch	1 75 1		Codes: PTO, AZSICK, ON, JURY, BEREAV, etc.	
Date		Job Code	Date	Hours	Leave Code	Job Code
Clock in	am pm					
Clock out	am pm					
Clock in	am pm					
Clock out	am pm					
Clock in	am pm					
Clock out	am pm		-			
Comments:						
Employee Signature		Date	//Autl	norized Signatu	ure	
					Editors Initia	ls
PS4630B PL-20 REV 7/1						
	Ti	imeClock Pl	us Time C	orrection	Form	
Name			Employe	e ID #	Locat	ion
☐ Time Correction ☐ No Lunch		Leave Codes: PTO, AZ				
Date		Job Code	Date	Hours	Leave Code	Job Code
Clock in						
Clock out	am pm					
Clock in	am pm					
Clock out	am pm					
Clock in	am pm					
Clock out	am pm					
Comments:						
Employee Signature		Date	/	norized Signatu	ıre	
-				_	Editors Initia	1e